



2 Weeks to NGN Migration at Lock Street Garage

Dear Yale Public Safety Colleagues,

We write to inform you that the Lock St. Garage is scheduled to transition to the Next Generation Network (NGN)

beginning **Monday, March 17th, 2025**. Please consult the table below for daily migration activities, impacts, and community advisories.

Migration Schedule

NGN Migration Activities Lock St. Garage March 17 & 19, 2025			
Details	Wired Migration	Wireless Migration	Facilities Migration
Date	3/17/25	3/19/25	3/19/25
Time	9:00am-5:00pm	6:00am-4:00pm	8:00am-4:00pm
Activity	NGN technicians working in network closets	NGN wireless technicians upgrading wireless access points throughout the building	Building engineers migrating building systems such as heating, cooling, and ventilation
Potential Impact	Network outage for a given set of devices	Temporary, local wireless outage of <15 minutes	Temporary outage for a given system
Community Advisory	NGN support team and DSPs will be on site in the days following migration to provide support, if needed	Log a ticket with the ITS Help Desk and mention NGN migration if support is needed	Log a ticket with the ITS Help Desk and mention NGN migration if support is needed
Building Champion prepared to support migration is Jackie Killips			

*All work times are subject to change as they are estimates overall. Where the Program Team predicts additional outage time, awareness will be provided to the Building Champion.

*Outages will be limited to the **migration windows above** when accessing the network.*

What You Can Expect

NGN migration will happen in three phases: wired, wireless, and facilities migration.

1. During wired migration, NGN technicians will be working in network closets moving wired connections; **all networks will experience an outage** during the wired migration window. Please consult the [Community Expectation Table](#) for additional information.
2. During wireless migration, NGN wireless technicians will be walking the building, upgrading all wireless access points to support enhanced WiFi; there will be a **rolling wireless outage of less than 15 minutes** per area as access points are upgraded.
3. During facilities migration, building engineers will be upgrading building management devices to NGN and only specific facilities devices will be impacted; there will be **no wired or wireless outages** during the facilities migration window.

What You Need to Do

NGN migration is intended to transition **all devices** to the Next Generation Network. To avoid unnecessary interruption to your work and research, be sure you have taken the steps to [identify your device\(s\)](#) prior to NGN migration, and disclosed any special equipment to the NGN Team.

To access additional helpful community and support resources, visit the [Support Hub](#) of the [NGN website](#).

We will be sending a final “week-of” reminder prior to migration activities, but ask that you continue to take the necessary steps in advance of migration to facilitate a smooth transition to NGN for our building community.

Thank you for your continued support and cooperation.

Sincerely,

Jackie Killips

Public Safety Systems & Services Administrator

Yale Information Technology Services

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