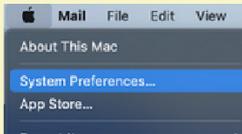# NEXT GENERATION NETWORK

QUICK START CARD

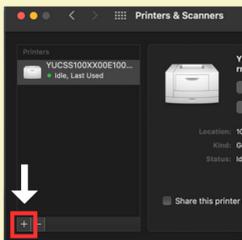## Getting you where you need to go

REMAP A PRINTER ▶

After NGN migration, Mac users will need to re-add office printers due to a name change during migration. Follow these easy steps!
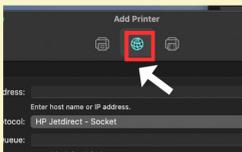
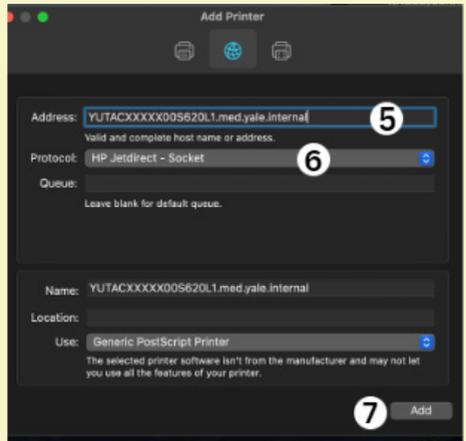1. Click on the Apple icon & select **System Preferences**

2. Open **Printers & Scanners**

3. Click the **'+' Button**

4. Click the **Network/IP Icon** shown here

5. Locate the label on the printer with the **hostname** and enter that in the **address** field (e.g., YUTACXXXXX00S620L1.med.yale.internal)

6. Select "HP Jetdirect – Socket" in **protocol**

7. Click **Add**, then print

Restart. If you're experiencing connection problems after these steps, try restarting your computer before contacting support

Need more help? If you still need assistance after these steps, contact the Help Desk at HelpMe.Yale.Edu

11/2023